#### PARISH PRAYER LIST

(please call the office - 250-494-3110) LORD HEAR OUR PRAYER FOR OUR SICK SISTERS & BROTHERS... and all who are suffering in any way in our community and in our families, especially: George Szucs, John Morrissev, Debra Webb, Christine **Delaurier**, Vivian Dolezsar, Philomena Keogan, Eugene Chorneyko, Rosa Santos, Kathryn Simpson, Elmo Sheppard, Toran Younge, Anne Arthur, Jim Graf, Nick Deuling, Olivia Whitfield-Carson, Sandy Jaser, Malinowski Family, Carrie Malinowski, Jennifer Knoll, Reid & Anne Watson, Paul Pasqualetto, Kian Hooshmand-Hall, Ann Grison, Dawna Werbeski, Marie Horn, Pat Thomas, Sheila Daflyen, Betty Jolie, Chrissy Kozier, **Richard Roess, Cecilia Roess, Jack** Rowland, Jo-Ann Rowland, Margo Preston, Jody Richter, Geraldine Koropchuk, Bill Appel, Cindy Garner, Jack Appel, Dina Tremblay, Carey **Roess, Henry Bernard, Nicole LaVallee,** Gerry Pagliocchini, Rachel Donegan. Jenny Pilkington, Nancy Brookes, Sophie Gravdon.



### **MASS INTENTIONS**

July 14 – (R) Nora Relociu 21 – (R) Fred Rhodes

# DAILY READINGS

## JULY 13 - July 19

Monday: Isaiah 1:10-17; from Psalm 50; Matthew 10:34-11:1 Tuesday: Isaiah 7:1-9; from Psalm 48; Matthew 11:20-24 Wednesday: Isaiah 10:5-7, 13-16; from Psalm 94; Matthew 11:25-27 Thursday: Isaiah 26:7-9, 12, 16-19; from Psalm 102; Matthew 11:28-

<mark>30</mark> Frida

**Friday:** Isaiah 38:1-6, 21-22; from Isaiah 38; Matthew 12:1-8 **Saturday:** Micah 2:1-5; from Psalm 10; Matthew 12:14-21 <u>Sunday</u>: 16<sup>th</sup> SUNDAY IN **ORDINARY TIME**; WIS 12:13, 16-19; PS 86:5-6, 9-10, 15-16; ROM 8:26-27; MT 13:24-43 OR 13:24-30

## JULY 12, 2020 15<sup>th</sup> SUNDAY IN ORDINARY TIME



HOLY CHILD PARISH 14010, Rosedale Ave, Summerland, BC P.O. Box 369 V0H 1Z0 <u>www.holychildchurch.com</u> <u>holychildchurch@yahoo.com</u>

PASTOR: Fr. Ruben B. Buela Rectory Phone No. – 250-494-2266 Office Phone No. - 250-494-3110 Office Hrs - Tues.-Fri. 9:30am-12:30 PM SACRAMENT OF RECONCILIATION: By appointment

ADORATION - Every Friday - 9:30 - 11:00 AM

#### PARISH CONTACT LIST

Parish Council Chair – Bernadine J.– 250-494-7972 Finance Council Chair – Scott A. – 250-494-1983 Sacristans – Roy M. – 1-778-740-0508 Music Ministry – Imelda K. – 250-494-5921 Eucharistic Ministers – Bernadine J. – 250-494-7972 Lectors/Commentators – Neil M. - 250-494-8418 Catechism– Shirley M. – 250-494-8418 Safe Environment Rep. – Youth Coordinator –

Development and Peace – John M. – 250-494-9590 Sick/Homebound Services – Greeters – Anne-Marie R. – 250-494-9220 Holy Cross School Office – 250-492-4480 Knights of Columbus – Roy E. – 778-513-8454 Cat. Women's League – Sandra S. – 778-516-0211 Ministerial Singers – Terri W. – 250-809-1734

## SUNDAY COLLECTION

COLLECTION IS COUNTED EVERY TWO WEEKS

# MASS SCHEDULE

TUESDAY - 7 PM WEDNESDAY – FRIDAY - 9 AM

SATURDAY – 6 PM SUNDAY – 10 AM

THE MASS ON JULY 14, 2020, TUESDAY IS AT 9 AM.

JULY 15, 2020, WED., MASS IS AT 7 PM. PARISH OFFICE IS CLOSED ON WEDNESDAY, JULY15, 2020 THE DISPENSATION FROM THE OBLIGATION OF SUNDAY MASS REMAINS IN PLACE. THOSE WHO PREFER TO WATCH THE 10 AM HOLY MASS LIVE-STREAMING of our parish, you can drive in the parish parking lot after the Mass where Fr. Ben will be waiting in front of the rectory's garage from 11:15778 AM – 12:15 PM

# PARISH OFFICE

OPEN BY APPOINTMENT ONLY

<u>250- 494-3110</u>

The Pastor is in the office on;

<u>TUESDAY TO FRIDAY</u> 9:30 AM – 12:30 PM.



# PLEASE REGISTER

ATTENDING SUNDAY MASS THIS WEEKEND? 18 July, Saturday 6 PM 19 July, Sunday, 8 AM; 10:00 AM

Each week, registration is required for attendance for the Saturday and Sunday Masses. Attendance is limited to 49 people only. The contact information, which you by on-line registration, provide phone, or email, is retained in our parish office for 30 days. Should there be a COVID-19 outbreak, the Interior Health Authority and the B.C. Ministry of Health need to be to contact people able who attended.

If you register for a Mass and then DECIDED NOT TO ATTEND, please CLICK ON YOUR EVENTBRITE REGISTRATION WHERE YOU CAN CANCEL YOUR SEAT.

HERE IS THE LINK WHERE YOU CAN REGISTER:

Saturday Evening Mass Registration https://www.eventbrite. ca/e/saturday-eveningmass-tickets-111176662390

Sunday Morning Mass Registration https://www.eventbrite. ca/e/sunday-morningmass-july-5-tickets-111981922946

When you have linked to the site, enter your <u>name and email</u> <u>address</u> in the same box. If more than one person in your home is attending the Mass, repeat the step. One person, one registration.

If you cannot register online please call; ROY MACINTYRE: 778-740-0508 PLEASE INFORM TIM KEILTY (250-490-6555) OR ROY MACINTYRE (778-740-0508) WHENEVER YOU ENTER THE CHURCH BY YOUR OWN. THERE IS A NEED TO KNOW WHO ENTERS THE CHURCH AND TO DISINFECT WHATEVER FACILITY WAS USED.

## HOLY CHILD PARISH IS IN <u>NEED OF A PARISH</u> <u>ADMINISTRATIVE</u> <u>ASSISTANT/SECRETARY.</u>

### **JOB DESCRIPTION:**

### (Diocesan Employment Policy for Lay Employees)

### **Basic Position Description:**

To provide administrative and secretarial services to the Parish office, including working proficiently with Parish and diocesan computer programs and technology. To represent the Parish in hospitality with the Parish community.

Duties and Responsibilities Reception • Welcome all visitors and process paperwork as requested. • Answer all incoming phone calls and answer routine questions or direct calls to appropriate person. Take messages when required. • Check email and respond to or direct email to appropriate person. • Open and close office, receive and distribute incoming mail and dispatch outgoing mail and courier items. • Book Parish centre and meeting rooms. • Provide other duties as required.

**Recording** • Maintain sacramental records for baptisms, funerals and weddings. • Process requests for sacramental records. • Update the Parish list and record new registrations. • Prepare documentation and tamper evident bags for weekly collections. • Maintain current Mass requests and maintain a calendar of Mass intentions, baptisms, weddings and funerals. • Record weekly collection envelopes, special and ordered collections, Pilgrimage of Faith Appeal and other donations. • Assist the Pastor with enrolling new employees. • Provide other duties as required.

Secretarial • Provide secretarial duties as needed including correspondence and announcements. • File routine paperwork. • Develop and publicize the Parish bulletin in collaboration with the Supervisor. • Assist in the publication and distribution of Parish flyers, newsletters and announcements. • Manage and monitor the office supply inventory within the approved budget. • Maintain petty cash with accurate records and receipts. Coordinate and schedule volunteers for special tasks as needed. • Provide required reports and other documents. • Maintain payroll records, including the Absence Tracking Form. • Prepare semi-monthly timesheets for Parish employees, as well as stipend and stole fee records for the Pastor, and send them to the Payroll Department for processing. • Document and keep current all processes and procedures that are the responsibility of this position. • Make periodic bank deposits. • Provide other duties as required. Working hours: Tuesday – Friday – 9:30

AM - 1:00 PM (Non-full-time job)

### HOLY CHILD PARISH IS IN NEED OF A CUSTODIAN

Custodian Position Description (Diocesan Employment Policy for Lay Employees)

This is a part time job – 3 HOURS/WEEK **Summary** 

Reporting to the Pastor or his designate, the Custodian maintains the church and Parish centre and associated grounds. Basic Position Description To clean and maintain the Parish buildings and grounds.

Duties and Responsibilities • Clean washrooms, dust all surfaces, clean glass windows and surfaces, dry mop or vacuum all floors and remove garbage and recycle items from Parish buildings. • Ensure that the sacristy and church (e.g. pews, floors) are clean at all times. • Maintain the carpets and hard-surfaced floors periodically. • Perform and/or report necessary repairs. • Keep all equipment in good working order. • Coordinate periodic fire inspections. • Maintain the grounds, lawns and flowerbeds as required. • Clear snow and ice from sidewalks and walkways and maintain the spring, autumn and winter checklists required by the diocesan insurance policy. • Arrange for power sweeping of parking lots and line painting if required. • Maintain the cleaning supplies inventory and order supplies as needed within the approved budget. • Update and maintain records contained within the diocesan "Arson Risk Management Compliance Declaration." • Provide other duties as required.

## PLEASE SUBMIT YOUR RESUME THROUGH MAIL:

# HOLY CHILD PARISH BOX 369, 14010 ROSEDALE AVE., SUMMERLAND, BC

OR THROUGH PARISH <u>EMAIL:</u> holychildchurch@yahoo.com

A TEAM OF INTERVIEWERS (THREE PEOPLE) SET-UP BY THE PASTOR WILL FACILITATE THE INTERVIEW. THE PASTOR WILL INFORM THE APPLICANTS FOR INTERVIEW THROUGH PHONE.

# CHURCH DONATIONS CAN BE DONE THROUGH SAG (Pre-Authorized Giving) OR E-TRANSFER OR MAIL IT TO THE PARISH.

HOW TO DO E-TRANSFER 1: E-TRANSFER THE MONEY TO: Etransfer.rcb@nelsondiocese.org

2: In the message box, identify HOLY CHILD as the parish and whether the donation is for Sunday or Ordered collection; Development and Peace, etc.

3: The diocesan office will receive and deposit any E-transfer; hence, security question should be entered to preclude the need of each donor having to email the password separately. Please use this as the security question: WHAT IS MY ENVELOPE NUMBER?

4: Password should be THREE CHARACTERS LONG. If your envelope number is between 1 and 99, then you need to add either one or two zeros in front of your envelope number. For example; envelope 1 would be 001, or envelope 51 would be 051, as the password.



THANK YOU SO MUCH FOR YOUR CONTINUED SUPPORT. GOD BLESS YOUR GENEROUS HEARTS!